

**RESOLUTION 09-20**

**A RESOLUTION OF THE GOVERNING BODY FOR CONVERSE COUNTY, WYOMING, REVISING POLICIES AND PROCEDURES SPECIFIC TO COUNTY EMPLOYEES IN MANAGING OPERATIONS AND FINANCIAL OBLIGATIONS DURING AND AFTER THE COVID-19 PANDEMIC**

**WHEREAS**, the COVID 19 pandemic has created financial hardships and alterations to the way business is conducted across all sectors of our economy; and

**WHEREAS**, the COVID-19 pandemic has forced governmental agencies to reevaluate practices and procedures; and

**WHEREAS**, Resolution 07-20, adopted April 21, 2020, established a hiring freeze for County employees; a centrally located leave balance accrual location; and parameters by which all County Departments established work-from-home policies and rotating “in-office” work schedules to assist in maintaining social distancing and protect the health of County employees and customers; and

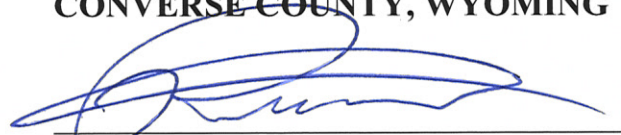
**WHEREAS**, due to data and revised Orders adopted by the State of Wyoming, all employees currently working from home shall return to work, apart from documented cases in which it is medically required that the employee continue to work from home.

**THEREFORE, BE IT RESOLVED** by the Converse County Commission that:

1. The work-from-home policies and rotating “in-office” work schedules are hereby terminated.
2. Both entrances to the County Courthouse will be open to the public during normal business hours.
3. All signage located at the entrances shall be removed and replaced with signage encouraging social distancing practices and that each County office has additional posted restrictions.
4. The doors at the entrance into the hallway for access to the offices of the County Assessor, Clerk, Treasurer, and Commissioner Chambers, shall remain open to the public during normal business hours.
5. Each department head shall determine the operating policies and procedures for his or her department aside from those stated herein.

**PASSED, APPROVED, AND ADOPTED** this 3<sup>rd</sup> day of June 2020.

**FOR THE BOARD OF COMMISSIONERS,  
CONVERSE COUNTY, WYOMING**

  
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Robert G. Short, Chairman



ATTEST: Karen Rimmer  
Karen Rimmer, Converse County Clerk