

Proposed Budget

SUNDANCE MEADOWS WATER DISTRICT	
Budget Hearing Information	
PO BOX 1347	Location: 26 SIERRA
DOUGLAS, WY 82633	Date: 06/19/20
307-358-4104	Time: 7:00 PM
Converse County	Budget Prepared by: GARY J LAMBERT

S-A BUDGET MESSAGE	W.S. 16-4-104(d)
<p>PUBLIC NOTICE NOTICE OF BUDGET HEARING</p> <p>SUNDANCE MEADOWS WATER DISTRICT & SPECIAL IMPROVEMENT DISTRICT PO Box 1347 Douglas, Wyoming 82633</p> <p>Notice of the 2020 - 2021 budget public hearing to be held at: 26 Sierra on Friday June 19, 2020 at 7:00 pm.</p> <p>Publish: June 10 & 17, 2020</p> <p>I believe our mission is and has always been to provide safe water to our membership, with our Water Operator and Assistant operator, we will maintain full compliance with the current water district, state and federal regulation, and to maintain our investment responsibly to be viable in the long term.</p>	

S-B RESERVE DESCRIPTION
For future improvements and upgrades as well as additional members

S-C																																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Names of Board Members</th> <th style="text-align: left;">Date of End of Term</th> </tr> </thead> <tbody> <tr><td>Chuck Mangus</td><td>11/1/20</td></tr> <tr><td>Brad Sishc</td><td>11/1/20</td></tr> <tr><td>James Morgan</td><td>11/1/22</td></tr> <tr><td>James A Hardee</td><td>11/1/22</td></tr> <tr><td>Les Collins</td><td>11/1/22</td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Names of Board Members	Date of End of Term	Chuck Mangus	11/1/20	Brad Sishc	11/1/20	James Morgan	11/1/22	James A Hardee	11/1/22	Les Collins	11/1/22													<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="text-align: center;">NO</td> </tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr> <td>If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?</td> <td style="text-align: center;">YES</td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	NO											If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?	YES
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Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

PROPOSED BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$31,971	\$33,261	\$42,209	\$42,209
S-2	Total Principal to Pay on Debt	\$27,589	\$28,589	\$29,122	\$29,122
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$194,279	\$198,710	\$210,782	\$210,782
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-7	Operating Revenues	\$67,730	\$70,677	\$70,934	\$70,934
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$133	\$1,617	\$1,600	\$1,600
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$67,863	\$72,294	\$72,534	\$72,534
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FY 7/1/20-6/30/21 SUNDANCE MEADOWS WATER DISTRICT

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$6,184	\$5,184	\$4,651	\$4,651
S-17	Administration	\$3,849	\$4,516	\$6,076	\$6,076
S-18	Operations	\$21,438	\$23,061	\$30,982	\$30,982
S-19	Indirect Costs	\$500	\$500	\$500	\$500
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$31,971	\$33,261	\$42,209	\$42,209

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$27,589	\$28,589	\$29,122	\$29,122

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$126,416	\$126,416	\$138,248	\$138,248
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: PO BOX 1347
DOUGLAS, WY 82633

PREPARED BY: GARY J LAMBERT

DISTRICT PHONE: 307-358-4104

Proposed Budget

SUNDANCE MEADOWS WATER DISTRICT

FYE 06/30/21

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$12,738	\$14,407	\$14,500	\$14,500
R-3.2	Sales of Goods or Services	\$6,558	\$7,836	\$8,000	\$8,000
R-3.3	Other Assessments	\$48,434	\$48,434	\$48,434	\$48,434
R-3.4	Total Operating Revenues	\$67,730	\$70,677	\$70,934	\$70,934
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$133	\$1,617	\$1,600	\$1,600
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$133	\$1,617	\$1,600	\$1,600
R-5.5	Total Forecasted Revenue	\$67,863	\$72,294	\$72,534	\$72,534
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

SUNDANCE MEADOWS WATER DISTRICT
 NAME OF DISTRICT/BOARD

FYE 06/30/21

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$0	\$1,000	\$1,000	\$1,000
E-4.2	Accounting/Auditing	\$3,405	\$3,400	\$4,000	\$4,000
E-4.3	Other (Specify)				
E-4.4	Elections	\$318	\$0	\$350	\$350
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$39	\$0	\$100	\$100
E-5.2	Office equipment, rent & repair	\$72	\$76	\$76	\$76
E-5.3	Education	\$0	\$40	\$500	\$500
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Fees	\$15	\$0	\$50	\$50
E-5.7	_____				
E-5.8					
E-6	TOTAL ADMINISTRATION	\$3,849	\$4,516	\$6,076	\$6,076

Proposed Budget

SUNDANCE MEADOWS WATER DISTRICT

FYE 06/30/21

OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Cost of Water	\$5,422	\$2,483	\$5,600	\$5,600
E-9.2	Demand Charge	\$9,247	\$12,182	\$12,182	\$12,182
E-9.3	Wtr Operator	\$4,680	\$7,200	\$7,200	\$7,200
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Advertisement	\$81	\$84	\$500	\$500
E-10.2	Meter Reading	\$170	\$0	\$1,000	\$1,000
E-10.3	Wtr Sampling Fee	\$200	\$0	\$2,000	\$2,000
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Utilities	\$297	\$324	\$500	\$500
E-11.2	Water Testing Expense	\$901	\$788	\$1,000	\$1,000
E-11.3	Repairs/Maint/EPA	\$440	\$0	\$1,000	\$1,000
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	_____				
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$21,438	\$23,061	\$30,982	\$30,982

Proposed Budget

SUNDANCE MEADOWS WATER DISTRICT

FYE 06/30/21

INDIRECT COSTS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$500	\$500	\$500	
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	_____				
E-14.6	_____				
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement				
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9					
E-17	TOTAL INDIRECT COSTS	\$500	\$500	\$500	\$500

DEBT SERVICE BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal	\$27,589	\$28,589	\$29,122	\$29,122
D-1.2	Interest	\$6,184	\$5,184	\$4,651	\$4,651
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$33,773	\$33,773	\$33,773	\$33,773

Proposed Budget

SUNDANCE MEADOWS WATER DISTRICT
 NAME OF DISTRICT/BOARD

FYE 06/30/21

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$47,661	\$47,661	\$53,074	\$53,074
C-1.2	Savings and Investments Account Balance	\$23,201	\$23,201	\$23,279	\$23,279
C-1.3	General Fund CD Balance	\$50,000	\$50,000	\$51,501	\$51,501
C-1.4	All Other Funds	\$5,554	\$5,554	\$10,394	\$10,394
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$126,416	\$126,416	\$138,248	\$138,248
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$126,416	\$126,416	\$138,248	\$138,248

SINKING & DEBT SERVICE FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0