
CONTRACT FOR SERVICES AGREEMENT

**Converse County, Wyoming
Fiscal Year 2019-2020 (FY 20)**

Please submit one (1) original of this form with your budget request. Page 3, SCOPE OF WORK, must be completed. For your records, a scan will be available on the County's website after the budget request is approved.

Parties: This agreement is made between the Board of Commissioners of Converse County, Wyoming, 107 N 5th St., Suite 114, Douglas, WY 82633-2448 (hereafter "County") and Fort Fetterman Sportsman's Association (hereafter "Contractor").

Purpose: This agreement is for the purpose of obtaining resources (funds) from the County and using such funds towards those services identified in *Attachment A: Scope of Work*. This form shall be submitted with the Budget Request. No funds will be disbursed until this contract is approved by the Board of County Commissioners.

Term: This agreement shall be in effect for a one-year term beginning July 1, 2019 and ending June 30, 2020.

Payment: The County shall pay the Contractor in twelve equal monthly installments of \$ 6250.00, not to exceed \$ 75,000.00* in total during the term of this agreement.

(Note: the County will insert the budget amounts in this paragraph after the final budget has been approved by the Commission on the 3rd Tuesday of July.)

Termination: The Contractor may terminate this agreement thirty (30) days after giving notice in writing to the County of its intent to terminate. The County may terminate this agreement at any time for any breach thereof by Contractor or due to lack of sufficient funds in the County Treasury. Termination by either party ceases further obligation on the part of the County to make further payments under this agreement and Contractor shall be required to reimburse the County for any monies paid to Contractor under the terms of this agreement which have been paid in advance for services not yet rendered.

Responsibilities of Contractor: Contractor shall:

1. Use the funds solely for those services identified in *Attachment A: Scope of Work*.
2. Submit to the County a copy of its annual financial compilation, review or audit when completed for the end of each fiscal year. This document must be submitted by the Contractor along with the current budget funding request.
3. Contractor shall submit invoices monthly, quarterly, or biannually by the County's accounts payable deadline. Invoices shall be submitted by US Mail or by hand delivery to the County Clerk's Office.
4. Any allocation of funds not invoiced by the Contractor for the current Fiscal Year and by the deadline will revert to the County's General Fund and will not be paid to the Contractor.

* *Lighting at Rifle Range.*

- The Contractor shall pay, in a timely manner, all property taxes and any other debts assessed in its name and payable to Converse County. The County may withhold any debts due and owing from the Contractor's final fiscal year allocation.


Miscellaneous Provisions:

- The Parties hereby agree that Contractor may accumulate monies and need not expend all current funds provided; however, the Contractor shall not accumulate funds so as to be liable for any corporate tax.
- By entering into this Agreement, the County does not waive its sovereign immunity or any other defense provided by law.
- It is understood by both parties the funding provided to the Contractor is budgeted through the County's General Fund account; therefore, continued financial support for the Contractor after June 30, 2019 is contingent upon on an application form completed by the Contractor in the County's specified format; the Contractor meeting the Scope of Work identified in Attachment A; and, providing all documents and/or records as may be requested by the Board of County Commissioners from this date forward.

Signatures:

Converse County


 Robert Short, Chair, BOCC _____ Date 8/6/2019

Attest: 
 Lucile K. Taylor, Converse County Clerk



ORGANIZATION: Obtain Signatures, complete ALL blanks.

{Contractor} Name of Organization: Font Patterman Sportsman's Association

Mailing Address: PO Box 843

City Douglas State WY ZIP 82533

Phone Number: 307-298-9713

Email address: adamhughes FFA Douglas@gmail.com

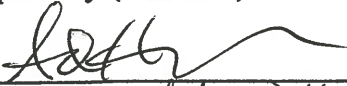

 Chairman ADAM Q. HUGHES Date 4-5-19

Attest: OK Not to have it
 Secretary

(The next page [3], Attachment A, Scope of Work is REQUIRED.)

ATTACHMENT A - SCOPE OF WORK

Instructions to Contractor: Please identify and list the services that will be provided to County residents by using bullet points and provide sufficient detail for the Board of Commissioners to understand the project. It is not necessary to go into great detail. The Contractor shall be required to quantify (measure) the services provided prior to being considered for future funding.



Contractor *Adam Q. Hughes*
Treasurer

4-5-19

Date

Please list those services below or attach your document with the required information:

- FFSA provides a safe environment for the residents of Converse county to come shoot firearms and learn firearm safety.
- State and local 4H use this location throughout the year for shooting sports.
- Project Appleseed <https://appleseedinfo.org> utilizes the gun ranges for a week every summer.
- The State 4H match brings over 600 families to Converse County the first week of July every year
- Our local law enforcement utilizes the gun ranges for qualification and practice.
- There has been interest in creating a Three Gun Club in Douglas and having IDPA matches at the gun range.

We believe the FFSA gun range is an asset to Converse County residents and if the county invests in it, it will bring more people to Converse County for shooting matches. We need to acquire estimates for installing electricity. We are planning on asking for more money next year to build a club house.

- We will need to bore under the eastside of Irvine road at gate one to get to the west side in order to get electricity to the other side of the road. We would prefer that the meter be on the east side of the road.
- We will need to run power South, up the hill, to Gate 2.
- Estimated costs are \$75,000 for boring and meter drop, along with running lines inside the structure.