

**Converse County Joint Justice Center Joint Powers Board**  
**Converse County Courthouse, Commissioners' Chambers**  
**107 N. 5th Street, Douglas WY**  
**August 16, 2018**  
**Regular Meeting – 9:00 a.m.**

**Regular Meeting:** The Converse County Joint Justice Center Joint Powers Board meeting was called to order at 9:00 a.m. by Chairman Rick Grant with following members present: John Bartling, Mike Colling, Rick Grant, Rene Kemper, Robert Short and Holly Richardson, Commission Assistant.

Mr. Colling moved to approve the regular meeting minutes of July 19, 2018, Mr. Short seconded, motion carried.

Mr. Bartling moved to approve Joint Communications invoices for July totaling \$87,095.38; County \$43,547.69; City \$43,547.69, Mr. Short seconded, motion carried

Ms. Kemper moved to approve Joint Justice Center's operations invoices for August totaling \$41,245.46; County \$29,167.79; City \$12,077.67, Mr. Short seconded, motion carried.

The Advisory Committee discussed issuing key cards to the back door of the training room to individuals attending training. Meetings will be held to assess needs for a new CAD system. A locker use agreement was drafted for approval by this Board.

Mr. Colling moved to approve the 'Converse County Joint Justice Center Locker Use Agreement', Ms. Kemper seconded, motion carried.

The Communications Manager discussed after-hours access to the building, the status of the pass-through drawer, lock re-keying for Communications, the after action report of the tornado event, the full-scale exercise scheduled for September at the fairgrounds, the non-functioning R&B siren and the monthly call statistics. The Manager will meet with the Glenrock Interim Police Chief and the dispatch head on a monthly basis to ensure integration of communication center. Meetings will be held to conduct to assess needs for the new CAD system.

Brochure racks and mailboxes for the Center will be addressed with the construction contractor.

The Laramie County Combined Communications Center (LCCCC) Advisory Board Chairman requested that the CCJJC's Communications Manager be allowed to fill a position as a member on the LCCCC Board. This Board requested a letter from Laramie County.

**Next Meeting:** The next regular meeting has been scheduled for September 20, 2018 at 9:00 a.m. in the Commissioners' Chambers of the County Courthouse.

**Adjourn:** The meeting was duly adjourned at 9:58 a.m.

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Richard C. Grant, Jr., Chairman

Attest: \_\_\_\_\_  
Holly S. Richardson, Commission Asst.