

**FIRE SUPPRESSION AUTHORITY BOARD  
MEETING MINUTES**

**August 12, 2019**

**I. Call to Order**

The meeting was called to order by Chairman Rick Andrews at 12 p.m.

**II. Roll Call**

**A.** Board Members Present:

Chairman – Rick Andrews

Vice Chair – Mary Nicol

Secretary – Teresa Montgomery

Treasurer – JJ Werner

Members – Bruce Roumell

Ex Officio – Tom Reed

**B.** Board Members Absent: Joel Schell, Rob Brewer

**C.** Others Present: Kerry Shatto, Shon Lindsay *for* Rob Brewer, Trevor Panasuk, Russ Dalgarn  
Jeff Nelson

**III. Approval of Minutes**

B. Roumell motioned to approve the minutes of the July 8, 2019, FSA Board meeting; M. Nicol seconded. All Ayes. Motion Carried.

**IV. Treasurer's Report**

As of August 12, 2019, the balance in the FSA account was \$2,733,889.73. Expenses for July 9, 2019 through August 12, 2019 were in the amount of \$108,403.00. B. Roumell moved to approve the treasurer's report; M. Nicol seconded. All Ayes. Motion Carried.

**V. Old Business**

**A.** DFD would like to amend their budget for overages in certain areas. The overages will be taken from unexpended funds in other areas. B. Roumell moved to approve the DFD budget amendment; JJ Werner seconded. All Ayes. Motion Carried.

**B.** The Board discussed the definitions of retained and reserves. Retained earnings are the reserves for the purposes of how the FSA finances function and where excess funds are recorded.

**C.** There is a possibility that the zones are not being paged corrected for RFD. There is always someone living along the zone lines. RFD will talk to dispatch and zone wardens.

**D.** Terry Sherman is no longer with dispatch. An interim director has been appointed.

**E.** GFD is starting new web training with an individual course study from California to supplement the GFD training. GFD and DFD may work together on training. A state requirement mandates two years to finish certification once started.

**F.** GFD is close to putting in an emergency generator.

**G.** The City of Douglas approved the training facility; Converse County did not. The project will continue to move forward.

**VI. New Business**

**A.** There will be a new radio by Shawnee by the first of the year.

**B.** B. Roumell moved to approve DFD getting a check from accountant for \$4000 for the demo derby start up funds; S. Lindsay seconded. All Ayes. Motion Carried.

C. B. Roumell moved to approve the contract between DFD and the City of Douglas for \$314,500 and for FSA to sign the contract; JJ Werner seconded. All Ayes. Motion Carried.

D. An antenna and radio will be placed on the fire hall building in Esterbrook.

E. GFD has been successful with the recruitment drive.

F. A discussion was had regarding communication via WyoLink radios.

G. The I Am Responding program was discussed.

**VII. Adjournment**

The next meeting will be on Monday, September 9, 2019, at the Golf Club at noon. M. Nicol moved to adjourn the FSA Board meeting of August 12, 2019; B. Roumell seconded. All Ayes. Motion Carried.

  
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Teresa Montgomery, FSA Board Secretary

c: Converse County Commissioners  
City of Douglas  
Town of Glenrock  
Town of Rolling Hills  
Town of Lost Springs