

**Converse County Joint Justice Center Joint Powers Board**  
**Converse County Courthouse, Commissioners' Chambers**  
**107 N. 5th Street, Douglas WY**  
**July 19, 2018**  
**Regular Meeting – 9:00 a.m.**

**Regular Meeting:** The Converse County Joint Justice Center Joint Powers Board meeting was called to order at 9:00 a.m. by Chairman Rick Grant with following members present: Robert Short, Rene Kemper, Rick Grant, Chuck Bayne, Mike Colling and Holly Richardson, Commission Assistant.

Mr. Short moved to approve the regular meeting minutes of July 5, 2018, Ms. Kemper seconded, motion carried.

Mr. Colling moved to approve Joint Communications invoices for June totaling \$85,886.98; County \$42,943.49; City \$42,943.49, Mr. Short seconded, motion carried

Ms. Kemper moved to approve Joint Justice Center's operations invoices for July totaling \$7,268.93; County \$3,978.21; City \$3,290.72, Mr. Short seconded, motion carried.

The Advisory Committee met to discuss protocols, IM responding and a shared calendar for scheduling the CCJJC training room. Their next meeting is the second Wednesday of August.

The Communications Manager reported that discussions will take place with Glenrock's Interim Police Chief and their head dispatcher to review the CAD system. Questioned was the process to replace the CAD system. Performance of a needs assessment will narrow down present needs for each entity utilizing the system. Integrating the E-911 system into CAD will shorten call time. The Advisory Committee will discuss at their next meeting. Rocky Mountain Fire Systems (RMFS) turned off the external fire alarms. Maps of the facility will be posted to aid in locating a fire within the building. The system is currently under a one (1) year warranty, after which RMFS will forward an annual maintenance contract. The cost of the contract will need to be included in FY20's budget for CCJJC operations.

Artwork for the CCJJC foyer will be handled through the Advisory Committee.

Discussed was the need to continue meeting twice a month. It was agreed to meet on the third Thursday of each month. The Board's bylaws will be amended to reflect this along with other necessary changes.

**Next Meeting:** The next regular meeting has been scheduled for August 16, 2018 at 9:00 a.m. in the Commissioners' Chambers of the County Courthouse.

**Adjourn:** The meeting was duly adjourned at 9:43 a.m.

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Richard C. Grant, Jr., Chairman

Attest: \_\_\_\_\_  
Holly S. Richardson, Commission Asst.