

**FIRE SUPPRESSION AUTHORITY BOARD
MEETING MINUTES**

July 8, 2019

I. Call to Order

The meeting was called to order by Chairman Rick Andrews at 12:06 p.m.

II. Roll Call

A. Board Members Present:

Chairman – Rick Andrews

Vice Chair – Mary Nicol

Secretary –

Treasurer – JJ Werner

Members – Bruce Roumell, Joel Schell, Rob Brewer

Ex Officio – Tom Reed

B. Board Members Absent: Teresa Montgomery

**C. Others Present: Mandi Horr, Kerry Shatto, Trevor Panasuk, Terri Sherman, Shon Lindsay,
Travis Wills, Russ Dalgran**

III. Approval of Minutes

JJ Werner motioned to approve the minutes of the June 10, 2019, FSA Board meeting; B Roumell seconded. All Ayes. Motion Carried.

IV. Treasurer's Report

As of June 30, 2019, the balance in the FSA account was \$2,819,854.82. Expenses for June 11, 2019 through June 30, 2019 were in the amount of \$70,527.05. As of July 8, 2019, the balance in the FSA account was \$2,780,848.02. Expenses for July 1, 2019 through July 8, 2019 were in the amount of \$39,841.42. B. Roumell moved to approve the treasurer's report; J. Schell seconded. Discussion regarding final payments from the County ensued. All Ayes. Motion Carried.

V. Old Business

A. R. Andrews asked what had been done with the overdraft on insurance with the County. At this time a final decision has not been relayed to Fire Suppression.

B. M. Horr reviewed the budget amendments in the amount of \$12,375.06 needed for Rural Fire to include \$200.00 increase for Bookkeeping Services; \$1,030.12 increase for Meals; \$828.16 increase for Miscellaneous Expenses and \$10,316.78 increase for New trucks. J. Schell moved to approve the budget amendments as presented. B. Roumell seconded. All Ayes. Motion Carried.

C. R. Andrews advised he would have the necessary amendments for Douglas Fire at next meeting.

D. R. Brewer advised no amendments were needed for Glenrock Fire at this time.

E. Glenrock Fire reported the fireworks went well once again. Have one new volunteer and they have two participating prior to being voted on the department and about fifteen interested in joining the department.

F. Rural Fire reported there were no issues. There was a corral fire at mile post 32, the wood corral was being removed and then a fire started in that material.

G. Douglas Fire reported the fireworks display was good; although they had to light manually as the system did not work. Have six interviewing for the Department. Did not have any that did not meet the participation requirements and therefore did not have to kick anyone off the department. Total calls is at 693 which is 93 over last year.

VI. New Business

A. Officer Elections: J. Schell moved to open the nominations for board positions. B. Roumell seconded. J. Schell moved for the current slate of board members to continue. R. Brewer seconded. B. Roumell moved to close the nominations for board positions. M. Nicol seconded. All Ayes. Motion carried.

B. T. Reed advised they have some radios that do not talk to Douglas Fire. He will take them to R. Dalgran. R. Dalgran advised the wrong code was put in on some radios when they were reprogrammed.

C. Rural Fire reported they are looking at two new buildings, possibly September.

D. Glenrock Fire reported they may look at an academy type training on a weekend should they get a number of new volunteers. Budget items have been finalized including a work order system with maintenance and training modules.

E. Douglas Fire reported they are moving forward with the training site; they have not heard from the County regarding funding. Questioned whether the City of Douglas had a Fire Services Coordinator job description they could use for their new position. M. Nicol will look and forward to R. Andrews if available. A Fire school is scheduled in Dubois this weekend for advanced extrication. Bylaws have been completed.

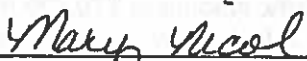
F. Discussion on proctors for in house training and possible Glenrock and Douglas each having one that the other could use. At this time Glenrock uses Rick Embry from Sheridan for their proctor. Douglas does not have a proctor but the individual who trains does not sign off on the skills test.

G. R. Andrews advised Douglas's ISO went from 5 to 4 and were 3 points from a 3. Advised communications was very good and thanked T. Sherman for her assistance. Advised that the method for calculating training is based on an average and therefore decreases the number of training hours. Discussion ensued regarding a catch up weekend and would want to look at in order that it did not hurt the departments.

H. T. Reed advised that he has received notice that additional information is needed for the December 21, 2018, fire with the entities information split out. R. Andrews advised he received the request this morning.

VII. Adjournment

The next meeting will be on Monday, August 12, 2019, at the Golf Club at noon. B. Roumell moved to adjourn the FSA Board meeting of July 8 2019; JJ. Werner seconded. All Ayes. Motion Carried.



Mary Nicol, FSA Board Vice Chair

- c: Converse County Commissioners
- City of Douglas
- Town of Glenrock
- Town of Rolling Hills
- Town of Lost Springs