

Converse County Joint Justice Center Joint Powers Board
Converse County Courthouse, Commissioners' Chambers
107 N. 5th Street, Douglas WY
July 5, 2018
Regular Meeting – 9:00 a.m.

Regular Meeting: The Converse County Joint Justice Center Joint Powers Board meeting was called to order at 9:00 a.m. by Chairman Rick Grant with following members present: Rene Kemper, Rick Grant, Chuck Bayne, Mike Colling and Holly Richardson, Commission Assistant.

Ms. Kemper moved to approve the regular meeting minutes of June 21, 2018 and the special meeting/work session of June 26, 2018, Mr. Bayne seconded, motion carried.

No update was available from the Advisory Committee.

The Communications Manager reported that training for the telecommunicators is underway, supervisors first. The telecommunicators' work schedules changed for the first time and will occur every two (2) months. Rural fire is getting set up with Instant Messaging (IM), Code Red takes longer to send out notifications. Rural fire south of Douglas will continue using Code Red due to lack of phone coverage in that area. Issues with the CAD system are occurring. CAD does not translate to the RMS side and is pulling random names. Corrections will need to be made on both sides. During the month of May, Joint Communications received 378 E-911 calls, 359 which were answered, 19 abandoned due to loss of cell phone reception, hang-ups, etc., 4174 administrative calls with 4087 answered and 87 abandoned, and 1392 outbound calls. There were a total of 2190 calls for service in May. During the month of June, 482 E-911 calls were received with 454 answered and 28 abandoned, 3965 administrative calls with 3900 answered and 65 abandoned and 1249 outbound calls. There were a total of 2156 calls for service in June. Solutions to standardize processes are being pursued to remedy handling of calls due to inconsistencies within agencies. Discussed was the need and want of each agency for DRs and CRs, an agreement will be reached.

Reviewed was an agreement, previously signed, with Memorial Hospital of Converse County for directional internet to meet their HIPPA requirements. Mr. Colling moved to ratify the agreement, Ms. Kemper seconded, motion carried.

The open house/jail testing went well; issues were found and will be addressed. The SO is predicting July 9th as their move-in date to the Justice Center.

Other topics discussed were exterior signage for visitors and employees at the main entrances, the pass-through drawer has a delivery date of 4-6 weeks plus installation time, distribution of master keys and the placement of a building master key in the fire box as agreed to by the Board and Fire Chief.

Next Meeting: The next regular meeting has been scheduled for July 19, 2018 at 9:00 a.m. in the Commissioners' Chambers of the County Courthouse.

Adjourn: The meeting was duly adjourned at 9:50 a.m.

Richard C. Grant, Jr., Chairman

Attest: _____
Holly S. Richardson, Commission Asst.