

**Converse County Joint Justice Center Joint Powers Board**  
**Converse County Courthouse, Commissioners' Chambers**  
**107 N. 5th Street, Douglas WY**  
**May 3, 2018**  
**Regular Meeting – 9:00 a.m.**

**Regular Meeting:** The Converse County Joint Justice Center Joint Powers Board meeting was called to order at 9:00 a.m. by Chairman Rick Grant with following members present: Mike Colling, Rick Grant, Robert Short, Rene Kemper, Leroy Kingery, John Bartling, Chuck Bayne and Holly Richardson, Commission Assistant.

Mr. Colling moved to approve the regular and executive minutes of April 19, 2018, Mr. Short seconded, motion carried.

The Advisory Committee had not met since this Board's last meeting and therefore, did not have an update.

Mrs. Sherman announced that Joint Communications went live on May 2<sup>nd</sup> at 9:14 a.m. There were some issues with E-911 calls during the cut over. Glenrock Communications served as back-up during the move. One phone system went down; Emergency Call Works was trouble shooting the issues. The radio configuration is being finalized, paging is operational, and text paging will have adjustments made. The Justice system went down and a work around is being sought.

The janitorial bid opening was on April 30<sup>th</sup>, NOWCAP, the lone bidder, submitted at bid for \$52,920 for the first year and \$54,110 for the second year. This Board would like the ability to re-evaluate the contract after one year in order to make adjustments as necessary. Verification of NCIC checks will be required. Daily services may begin at 3:00 p.m. with vacuuming after 5:00 p.m. IT will need a list of the janitorial personnel for access cards. The number of hours indicated in the bid will be verified as a maximum. Mr. Bartling moved to approve awarding the bid to NOWCAP, Ms. Kemper seconded, motion carried. May 21<sup>st</sup> will be requested as the start date.

Mr. Kingery moved to approve the Local Government Liability Pool (LGLP) application and the LGLP Joint Powers Board Agreement, Mr. Bayne seconded, motion carried.

**Next Meeting:** The next meeting has been scheduled for May 17, 2018 at 9:00 a.m. in the Commissioners' Chambers of the County Courthouse.

**Executive Session:** Mr. Colling motioned to move into an executive session at 9:43 a.m. per W.S. 16-4-405 (a)-(x), Mr. Bartling seconded, motion carried.

The regular meeting reconvened at 9:55 a.m.

**Executive Session:** Mr. Colling motioned to move into an executive session at 9:56 a.m. per W.S. 16-4-405 (a)-(x), Mr. Short seconded, motion carried.

**Adjourn:** The meeting was duly adjourned at 10:07 a.m.

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Richard C. Grant, Jr., Chairman

Attest: \_\_\_\_\_  
Holly S. Richardson, Commission Asst.