

**Converse County Joint Justice Center Joint Powers Board**  
**Converse County Courthouse, Commissioners' Chambers**  
**107 N. 5th Street, Douglas WY**  
**April 22, 2021**  
**Regular Meeting – 9:00 a.m.**

**Regular Meeting:** The Converse County Joint Justice Center Joint Powers Board meeting was called to order at 9:00 a.m. by Chairman Rick Grant with following members present: René Kemper, Rick Grant, Mike Colling, Ron McNare, Robert Short, Terry Moss and Holly Richardson, Commission Assistant.

Mr. Colling moved to approve the regular and executive minutes for March 25, 2021 meeting, Ms. Kemper seconded, motion carried.

Mr. McNare moved to approve the March Joint Communications invoices, Mr. Moss seconded, motion carried.

Ms. Kemper moved to approve the April Joint Justice Center's operations invoices, Mr. McNare seconded, motion carried.

Mr. Colling moved to approve the April Public Safety Software invoices, Mr. McNare seconded, motion carried.

The Advisory Committee met on April 14th to discuss various topics to include: clarification that individuals are run through NCIC during calls as well as checked in house, splitting radio channels between the SO and DPD, frequency of status checks for officers during traffic stops or calls, data verification in the FLEX system, dispatchers speaking clearly, the jail's loss of portable radio contact during the snow storm, emergency power connection for portable radios, the national weather phone installation, SARS text call-out messages give coordinates only & IM Responding is required for full location information, IT personnel will be working with the FD to ensure tablet functionality, phishing emails received and continued work on the State Link with FLEX. The next meeting of the Committee is scheduled for May 12<sup>th</sup>.

Mr. Cooper, Joint Communications Manager, updated the Board regarding staffing and training status, ECW did a site visit to ensure communications with ComTech's VPN for text to 911, two employees were trained in the handling of AP invoices, the FEMA NAWA S phone is now functional after resolution of a trunk line issue and one (1) full-time employee would like to go to part-time.

Mr. Halvorsen, the Interim CAD Manager reported that work continues on the final piece for StateLink 2.0 and the interface for Digiticket.

Mr. Lane, Converse County IT Director, relayed that the FD tablets are up and running, a quote will be forwarded from ECW for a hardware refresh for the equipment in their rack. The system is split between the dispatch centers in Douglas and Glenrock to ensure failover coverage.

Mr. Colling moved to approve the janitorial contract with NOWCAP Services for the Center, June 1, 2021 to May 31, 2022 at a cost of \$56,842, Mr. McNare seconded, motion carried.

**Next Meeting:** The next regular meeting has been scheduled for May 27, 2021 at 9:00 a.m. in the Commissioners' Chambers of the County Courthouse.

**FY22 Budgets:** Discussed at length were the proposed FY22 Joint Communications and the Center's operations budgets.

**Executive Session:** At 10:38 a.m. Ms. Kemper moved to go into executive session, Mr. Moss seconded, motion carried.

**Regular Meeting:** The regular meeting reconvened at 11:08. Mr. Moss moved to approve the FY22 Joint Communications budget with amendments as presented, Mr. Colling seconded, motion carried.

Mr. Moss moved to approve the FY22 CCJJC Operations budget with modifications as presented, Mr. Colling seconded, motion carried.

**Adjourn:** At 11:12 the regular meeting was duly adjourned.

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Richard C. Grant, Jr., Chairman

Attest: \_\_\_\_\_  
Holly S. Richardson, Commission Asst.