

Converse County Joint Justice Center Joint Powers Board
Converse County Courthouse, Commissioners' Chambers
107 N. 5th Street, Douglas WY
April 5, 2018
Regular Meeting – 9:00 a.m.

Regular Meeting: The Converse County Joint Justice Center Joint Powers Board meeting was called to order at 9:00 a.m. by Chairman Rick Grant with following members present: Mike Colling, Rick Grant, Robert Short, Rene Kemper and Holly Richardson, Commission Assistant. John Bartling, Leroy Kingery and Chuck Bayne were excused.

Ms. Kemper moved to approve the regular minutes of March 15, 2018, Mr. Colling seconded, motion carried.

Mr. Colling moved to approve the Joint Communications' invoices for March in the amount of \$10,532.76, split \$5,266.38 for the City of Douglas and the County, Mr. Short seconded.

The Advisory Committee discussed issues with file cabinets and desks. Another meeting is scheduled for next week. Mrs. Sherman and Mr. Russ Dalgarn will be conducting radio training.

Mrs. Sherman will provide a FY19 budget for Communications at the next meeting. Questioned was the placement of emergency exit route placards for the Center. Mrs. Sherman anticipates moving to Joint Communications April 23rd. The LGLP application will be completed. Discussed was the upcoming radio training. Xybitx repairs are underway. The Hospital has decided not to move to the texting/paging system. This will be re-addressed with further education.

The assistance of the City's IT was solicited to work on the emergency route placards.

IT network and server delays were reviewed. A work-around for the recorder in the Sheriff's Office was discussed. Available Eventide recorders will be tested for functionality.

The invitation to bid for janitorial services was reviewed. It will be advertised in the Casper Star Tribune, Douglas Budget and Glenrock Independent.

Mail delivery to the Center was discussed. Suite numbers will be assigned to the SO, PD and Communications.

Invoices for the Centers' utilities will be delivered to Communications, Ms. Sherman will code to the appropriate entity.

Next Meeting: The next meeting has been scheduled for April 19, 2018 at 9:00 a.m. in the Commissioners' Chambers of the County Courthouse.

Executive Session: Mr. Short moved to recess into an executive session at 10:27 a.m. per W.S. 16-4-405 (a)-(x), Ms. Kemper seconded, motion carried.

Adjourn: The meeting was duly adjourned at 11:01 a.m.

Richard C. Grant, Jr., Chairman

Attest: _____
Holly S. Richardson, Commission Asst.