

Unapproved Minutes
Board of Commissioners of Converse County

The regular meeting was called to order at 8:03 a.m. on April 2, 2019. Present were Chair Robert Short, Vice-Chair Jim Willox, Commissioners Mike Colling, Rick Grant, Tony Lehner and County Clerk Lucile Taylor.

Ms. Janet Moran, State of WY – WIC program, discussed the history of the WIC program in Converse County and how Converse County has served as the fiscal agent for the program. She provided options for the program’s continuance and oversight in Converse County. After considering those options, Converse County will submit a letter to end the contract as the fiscal agent effective July 1, 2019. WIC will continue to be administered by the state. Should circumstances change, Converse County is willing to reconsider in the future.

Mrs. Janet Maines, Monkey Road Improvement District, requested the County assess \$120/year per lot for road maintenance within the District.

Mr. Willox moved to allow the Monkey Road Improvement District to assess \$120/year per lot in FY 20 for road maintenance, Mr. Lehner seconded, motion carried.

Ms. Randee Jespersen and Mr. Patrick Schauer, Freestone Midstream, discussed their Notice of Industrial Activity for a commercial oilfield wastewater facility aka Nighthawk Disposal Facility in the area of Jenne Trail. The commission submitted a letter on their behalf to the WYDEQ.

The regular meeting recessed at 12:00 p.m. and reconvened at 1:00 p.m.

Mr. Cal Twiford reported on county road projects.

The regular meeting recessed at 4:00 p.m. into the Board of Health.

The regular meeting reconvened at 8:30 a.m. on April 3, 2019.

Ms. Hannah Swanbom, UW Extension Educator, introduced Mrs. Terri Deaver as the new UW Extension Educator for Converse County. The 4-H Office was given permission to have office hours from 7:30 a.m. to 4:30 p.m. with coverage during the lunch hour effective immediately.

The regular meeting recessed into a Public Hearing to consider liquor licenses and malt beverage permits.

Mr. Short recused himself due to ownership of one of the establishments applying for a license. The meeting was turned over to Vice-Chair Jim Willox.

The names of said applicants are set forth as follows: Restaurant Liquor License: Whitaker Oil, Inc. d.b.a. Broken Wheel Restaurant; Retail Liquor Licenses: Ft. Diablo Steakhouse & Saloon, LLC, d.b.a. Ft. Diablo Steakhouse & Saloon; Short Supply LLC d.b.a. Short Supply; Malt Beverage Permits: Mark Horning d.b.a. The Bill Store; Fast Stop 1133 Inc. d.b.a. Fast Stop 1133; and Randy Cathcart d.b.a. Esterbrook Mountain Market.

There were no comments from the public or law enforcement. Mrs. Richardson discussed the applications and stated Randy Cathcart would not be renewing his license.

The regular meeting reconvened at 10:14 a.m.

Mr. Grant moved to approve the Retail Liquor Licenses and Malt Beverage Permits as submitted with the exception of Randy Cathcart d.b.a. Esterbrook Mountain Market, who did

not wish to renew, discussion: Ft. Diablo, whose license is in-active, was granted a one-year extension, Mr. Lehner seconded, Mr. Short was recused, motion carried.

Vice-Chair Willox turned the meeting back over to Chairman Short.

The minutes of the regular meeting on March 19, 2019 and the special meeting on March 27, 2019 were approved and ordered filed.

Mr. Willox moved to approve accounts payable 1235008.47: 7095 A Diamond Trucking; 115.80 AT&T; 1354.97 Advanced Comm Technology; 3161.30 Advanced Geotechnical Solutions; 498.75 Agility Recovery Solution; 160 Alcohol & Drug Testing Services; 1000 Alley, Linda; 1179.61ALSCO; 1609 APCO Intl; 612.58 Atlas; 435.56 Atlas Premier; 1154.38 B&B Leasing; 6215 B A Trucking; 5923.21 BearCom; 550 Benefit Administrators; 708.63 Bison Pump; 9509.96 BHE; 15785 Blackburn Cattle Co; 69.60 Blain, Carla; 222.63 Bloedorn Lumber-Douglas; 160419.46 BCBS of WY; 163.54 Bob Barker Co; 570.76 Bob Ruwart Motors; 430 The Body Shop; 2083.33 Boys & Girls Club Douglas; 908 Bryan C Cropper DMD PC; 537 Calibre Press; 3672 Casper Electric; 174.04 CDW Govt; 6736.52 CenturyLink; 4998.33 Chief Supply Corp; 416.65 Children's Advocacy; 1590.96 City of Douglas; 52.08 CMI-TECO; 127.25 Coca Cola; 15000 CC Aging Services; 3500 CC Firewise; 2500 Converse Hope Center; 3150 Covenant Ins Group; 90 Cowardin, Darcey; 145.50 Cowboy Chemical; 918.18 Dearborn Nat Life Ins; 227.12 Decker Auto Glass; 1800 Dilts, Jerry; 1228.50 Douglas Budget; 191 Douglas Business Center; 6250 Douglas Community Club; 12.28 Douglas Grocery; 868.94 Douglas Hardware Hank; 815.96 DTC; 1290.79 Driven Powersports; 150 Dwyer, Corey; 275.26 Eagle Tanks; 765 ES&S; 525 Emery Septic; 16666.66 The Enterprise; 313.58 Fastenal; 157650 FSA; 82.36 Fowler, Leslie; 25.00 Gary's Locksmithing; 3040.50 Glaxosmithkline Financial; 27.45 Glenrock Hardware Hank; 775 Glenrock Motorsports; 2583.33 Gorman Funeral; 848.78 Grainger; 29 Grant, Richard; 260 Hansuld, Tia; 270 Hilltop Natl Bank; 29 Hinton, Chris; 92.80 Hiser, Kim; 15557.86 Homax; 4.14 Hose & Rubber Supply; 6888 Houston Radar; 29 Hubbard, Kyra; 70.73 Hughes; 854.56 Hutchinson, Hal; 289.90 ICS Jail Supplies; 20.50 Institutional Eye Care; 50 The Insurance Corner; 471.80 Interstate Batteries; 56.47 Jack's Truck; 25 James A Wilkerson IV MD PC; 200 Jerri Barrett Counseling; 74.39 Jerry's Welding; 300 Joyful Living; 709.13 Kimball Midwest; 1758 Kistler Tent; 1166.66 LPHS; 745.17 Laramie Range Water Treatment; 83.52 Lehner, Tony; 2778.40 LifeMed Safety; 69472 LGLP; 524.25 Lorman Education; 29 Martin, Tiffany; 252.12 The Master's Touch; 294.80 McKesson Medical; 2683.54 Medicine Bow Tech; 402877.30 MHCC; 4086.08 Merck Sharp & Dohme; 736.47 MSL; 940.24 NAPA; 242.62 NAPA-Glenrock; 600 Naval Surface Warfare Center; 180.26 Nida, Marilyn; 241 NMS Labs; 536.63 Norco; 198.94 O Reilly; 35 Office Ally; 4267.80 Office Depot; 3960.64 OK Wrecking; 20605 Olsen DeWayne; 268.99 One Stop; 1856.45 Palen Law Offices; 770 Peak Fitness; 597.50 Peak Promotions; 831.77 Peterbilt of WY; 4677.17 Pierce's Body; 1086.66 Pitney Bowes; 2357.79 Plainsman Printing; 1298.98 Positive Promotions; 19305 Price Pumping; 4313.94 ProForce Law Enforcement; 153 R&R Rest Stops of Casper; 25.92 R&S Northeast; 101.98 RamTek Printing; 309.90 Respond First Aid Systems of WY; 404.69 Rockmount Research; 12980.85 RMP; 141 Rocky Mtn Wash; 626.75 Ron's Supply; 57713.24 Russell Const; 736.71 Sam's; 844.28 Sampson Const; 7195 Say It With A Condom; 431.95 Schell, Joel; 90 Secretary of State; 4243 Severson Supply; 677.04 Shatto's; 71 Sheriff's Office Petty Cash;

29 Shuler Kristy; 2926.66 SFL; 845.86 Source Office; 25.24 State of WY; 103.32 Stericycle; 1995 Susteen; 4800 TY Pickett; 264.49 Top Office; 1047.30 Town of Glenrock; 1685.86 Tractor Supply; 50 TransUnion Risk; 7623.98 Tyler Tech; 990.50 USPO; 16 University of Kansas; 3271.51 Verizon; 11961.94 Visa; 1958.07 Visionary; 166.37 Vyve; 3862.50 Weidenhamer, Leslie; 105 Western Microscope; 258.68 Willox Jim; 18983.44 Wireless Adv Comm; 9102.60 WBI; 416.67 WC&FD; 786.54 WYDOT; 2942 WLEA; 5142.80 WY Machinery; 485 WY Public Health Lab; 355.35 WY Rigging; 120 WY T2/LTAP Center; 7427.60 WY GAL Program; 242.74 Xerox; 1182.75 Xerox Financial; 3333.33 YDS; 8855 Z Lazy Y Trucking; monthly reports: Mar: Clerk 55047.16, Clerk of DC 4539.88, Feb: Sheriff 2823.53, Health 5530.63; other monthly reports: CCTPB, FSA; tax refund cancelation 2018-98 Newwoods Petroleum 647.58; RKI 2019-101 37185.03 and 2019-101 3612.88; void warrant 54336 Progressive Concepts, 527.16; Mr. Grant seconded, the commission abstained from voting on warrants issued to them personally, motion carried.

Mr. Colling moved to ratify Change Order No. 1 to the Parking Lot Lease Agreement at the Old Airport Property with Bilfinger Westcon, extending the lease for two (2) months, Mr. Lehner seconded, motion carried.

Mr. Grant moved to approve the Grazing Lease Agreements in the Converse County Park with CLC Living Trust; Green Valley, Inc.; Levi Single; State of Wyoming Board of Land Commissioners; and True Ranches from April 1, 2019 to March 31, 2021, Mr. Lehner seconded, motion carried.

Mr. Colling moved to approve the MOU between Albany County and Converse County for Law Enforcement Extraterritorial Assistance, ending January 2023, Mr. Willox seconded, motion carried.

Mr. Lehner moved to approve Bore Permits for: SCM PR, LLC 16" crude oil pipeline, Highland Loop (CR 19) and a 6" crude oil pipeline, Jenne Trail (CR 34); Black Hills 6" pipeline, Robinson Rd (CR 55); Saddle Butte Powder Flats Midstream, 12" steel crude oil pipeline Ross Rd (CR 31), Mr. Grant seconded, motion carried.

Mr. Colling moved to approve

**PROCLAMATION 01-19
NATIONAL SERVICE DAY**

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's local governments are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century, to fighting the opioid epidemic, to responding to natural disasters, to supporting veterans and military families; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with local leaders nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, the National Association of Counties, Cities of Service, and local leaders across the country for National Service Recognition Day on April 2, 2019.

THEREFORE, BE IT RESOLVED that Converse County Commissioners, do hereby proclaim April 2, 2019, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our community, to thank those who serve; and to find ways to give back to their communities.

PASSED, APPROVED AND ADOPTED this 3rd day of April, 2019.

**FOR THE BOARD OF COMMISSIONERS,
CONVERSE COUNTY, WYOMING**

Robert G. Short, Chairman

ATTEST:

Lucile K. Taylor, Converse County Clerk

Mr. Lehner seconded, motion carried.

Mr. Tim Schenk, GSG Architecture, discussed the conceptual design study and their proposed design costs for the courts. Mr. Schenk was given permission to draw up the AIA contract.

Mr. Willox moved to appoint Dr. Mark Campbell as County Health Officer to a term ending September 2019 and to reappoint Dr. Kenzie Mares to the Board of Health to a term ending November 2023, Mr. Grant seconded, motion carried.

The regular meeting recessed at 12:00 p.m. and reconvened at 1:30 p.m.

Mr. Joe Rankin, Interim Director, WY State Fair, gave a general update and discussed possible impacts to the Wyoming State Fairgrounds due to the wind farm development. There are concerns about the impact of RVs parking in the spaces at the fairgrounds.

Ms. Lisa Thalken, Director, Converse Hope Center, introduced the AmeriCorp Volunteers who spoke to the services they provide in various areas.

Ms. Dixie Huxtable, Chairman, Health Insurance Management Team, suggested premium rates for FY 20 and the cost share between the County and the employees, with the employees' premium remaining the same for FY 20.

Mr. Colling moved to approve the premium rates as recommended by the HIMT and to commit up to \$438,234 in County funds to address any shortfalls, Mr. Lehner seconded, motion carried.

The regular meeting adjourned at 3:40 p.m. on April 3, 2019.

Robert Short, Chairman

ATTEST: _____
Lucile K. Taylor, Converse County Clerk

Publish: April 10/11, 2019