

**FIRE SUPPRESSION AUTHORITY BOARD  
MEETING MINUTES**

**March 11, 2019**

**I. Call to Order**

The meeting was called to order by Chairman Rick Andrews at 12 p.m.

**II. Roll Call**

**A.** Board Members Present:  
Chairman – Rick Andrews  
Vice Chair – Mary Nicol  
Secretary – Teresa Montgomery  
Treasurer – JJ Werner  
Members – Bruce Roumell, Joel Schell  
Ex Officio – Tom Reed

**B.** Board Members Absent: Rob Brewer

**C.** Others Present: Mandy Horr, Shon Lindsay *for* Rob Brewer, Hummer Wickett, Kerry Shatto, Terri Sherman, Russ Dalgarn,

**III. Approval of Minutes**

J. Schell motioned to approve the minutes of the February 11, 2019, FSA Board meeting; M. Nicol seconded. All Ayes. Motion Carried.

**IV. Treasurer's Report**

As of March 11, 2019, the balance in the FSA account was \$2,325,934.73. Expenses for February 12, 2019 through March 11, 2019 were in the amount of \$124,252.39. H. Wickett asked that the County be invoiced to pay the lease on the new rescue truck. B. Roumel moved to approve the treasurer's report; J. Schell seconded. All Ayes. Motion Carried.

**V. Old Business**

**A.** A signature card was circulated for board members' signatures. JJ Werner asked for clarification on why Mandy Horr was removed from the bank account; M. Horr is not a board member.

**B.** GFD is still working on the bid for a new generator.

**C.** GFD is working on their budget.

**D.** GFD stated that calls for ambulance assists have greatly increased.

**E.** A pipeline safety meeting and training will be held at GFD tonight.

**F.** Julie Melder, CPA, has completed her review of the financial statements with few problems being found. When asked for a copy of the budgets, fire departments need to send all the amendments with the originally approved budget. M. Nicol moved to approve the representation and financial review letter from Julie Melder, CPA; B. Roumel seconded. All Ayes. Motion Carried.

**G.** All department budgets will be discussed at the April board meeting.

**H.** DFD is still looking at the training facility. There are now extra costs, such as engineering, being incurred.

**I.** DFD has one new member. GFD has a total of twenty-eight members.

**VI. New Business**

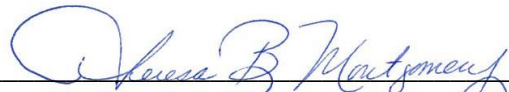
**A.** The Board discussed possible reasons of why the County Fire Warden was an *ex officio* member per the by-laws and did not have a vote. R. Andrews offered to speak with the Joint Powers Board and possibly change the FSA by-laws.

**B.** An impact meeting pertaining to the ISC application for the Cedar Springs Wind Farm was recently held. Natrona County and municipal entities within Natrona County had unreasonable requests. Another meeting is set for March 14, 2019.

**C.** J. Schell submitted the annual resolution from Converse County Bank explaining the collateralization over the FDIC limit. B. Roumel moved to approve the resolution and to recognize Converse County Bank as the financial institution for the FSA; M. Nicol seconded. All Ayes. Motion Carried.

**VII. Adjournment**

The next meeting will be on Monday, April 8, 2019, at the Golf Club at noon. J. Schell moved to adjourn the FSA Board meeting of March 11, 2019; M. Nicol seconded. All Ayes. Motion Carried.

  
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Teresa Montgomery, FSA Board Secretary

c: Converse County Commissioners  
City of Douglas  
Town of Glenrock  
Town of Rolling Hills  
Town of Lost Springs