

**Converse County Joint Justice Center Joint Powers Board**  
**Converse County Courthouse, Commissioners' Chambers**  
**107 N. 5th Street, Douglas WY**  
**February 18, 2021**  
**Regular Meeting – 9:00 a.m.**

**Regular Meeting:** The Converse County Joint Justice Center Joint Powers Board meeting was called to order at 9:00 a.m. by Chairman Rick Grant with following members present: René Kemper, Rick Grant, Mike Colling, John Bartling, Ron McNare, Robert Short and Holly Richardson, Commission Assistant.

Mr. Colling moved to approve the minutes of the January 21, 2021 regular meeting, Ms. Kemper seconded, motion carried.

The Advisory Committee met on February 10th to discuss various topics to include: the State link and FLEX, on-going issues with FLEX, improved access for the DPD for teletypes of BOLOs, the new IT position, EMS mapping issues similar to what patrol has encountered, the antenna issues for BearCom to resolve, the system set up for the fire departments to use in their vehicle, the standard operating procedure for dispatch to limit critical incident information on unencrypted radio channels, the merge tool in FLEX is not functioning with data which was brought forward during data conversion. Questioned was the process for individuals with pagers to be instructed to move to encrypted channels. Training will take place.

Mr. Bartling moved to approve the February Joint Justice Center's operations invoices, Mr. McNare seconded, motion carried.

Mr. Colling moved to approve the January Joint Communications invoices, Ms. Kemper seconded, motion carried.

Mr. Cooper, Joint Communications Manager, updated the Board regarding staffing, candidates in background checks, the specialist in Communications Training Officer (CTO) training, and read-only access to the FLEX system for Motivations and text to 911. The Manager is training the supervisors on the handling of invoices which may include a salary adjustment for those individuals. Mr. Cooper thanked the City employees responsible for snow shoveling.

The Chairman relayed that Chief Theel, CAD Manager, had sent an update indicating that a new version had been installed which should address some issues and prepare them to go live with the State Link. The continuing BearCom vehicle install issues is being addressed.

Mr. Schwarz, City of Douglas IT Director, stated that the fire departments had been set up with access to the FLEX system but due to the user login inactivity, passwords had expired. Requested was authorization to order two (2) spare control boards to have on hand for the Identocard system for access to the building. Mr. Schwarz was directed to move forward with ordering the boards at an estimated \$680 each.

Adam Alvarado provided an update on the elliptical repairs. Replacement of the failed console on the unit would cost an estimated \$1,900 to \$2,200 while a new elliptical would run about \$2,300. Direction was given to investigate what other fitness centers are using for equipment and to move forward with seeking a service plan for upkeep of the equipment in the exercise room.

**Next Meeting:** The next regular meeting has been scheduled for March 18, 2021 at 9:00 a.m. in the Commissioners' Chambers of the County Courthouse.

**Executive Session:** At 9:43 a.m. Mr. Colling motioned to go into executive session, Ms. Kemper seconded, motion carried.

**Adjourn:** At 9:58 the regular meeting reconvened to adjourn.

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Richard C. Grant, Jr., Chairman

Attest: \_\_\_\_\_  
Holly S. Richardson, Commission Asst.