

**Unapproved Minutes**  
**Board of Commissioners of Converse County**

The regular meeting was called to order at 8:03 a.m. on February 5, 2019. Present were Chair Robert Short, Vice-Chair Jim Willox, Commissioners Mike Colling, Rick Grant, Tony Lehner and County Clerk Lucile Taylor.

Mrs. Vickie Goodwin and Mr. John Nelson, Converse County Library Board, discussed the proposed finishing of the basement and slight remodel of the upstairs at the Glenrock Library. Mr. Hal Hutchinson discussed the scope and cost of the remodel project.

Mr. Tim Ricker and Mr. Ron Yates discussed a loan for the IRS tax bill. In addition, they would like operational funds for the Board.

Mr. Willox moved to approve a loan to the CC Senior Citizens Special District in the amount not to exceed \$360,000 (\$321,000 for IRS payroll taxes; \$39,000 for operations) under the terms agreed to by District, Converse County Aging Services and Converse County, Mr. Grant seconded, motion carried.

Mr. Willox moved to approve a loan to the CC Senior Citizens Special District in the amount not to exceed \$360,000 (\$321,000 for IRS payroll taxes; \$39,000 for operations) under the terms of the Promissory Note agreed to by District, Converse County Aging Services and Converse County, Mr. Grant seconded, motion carried.

The regular meeting recessed at 12:05 p.m. and reconvened at 1:00 p.m.

Mr. Grant moved to approve the following bore permits: Black Hills Gas Distribution, Ayres Natural Bridge Road (CR 13) 12" pipeline; DRM, Inc., Combs Road (CR 42), 4" water pipeline; Anadarko E&P, Dickau Road (CR 47) fresh water pipeline; Anadarko E&P, Manning Road (CR 53), fresh water pipeline #1; Anadarko E&P, Manning Road (CR 53), fresh water pipeline #2; Iron Horse Pipeline, Robinson Road (CR 55), 16" crude oil pipeline, Mr. Lehner seconded, motion carried.

The minutes of the regular meeting on January 15, 2019 were approved and ordered filed.

Mr. Colling moved to approve accounts payable \$2156043.26: 7590 A Diamond Trucking; 210.94 AT&T; 703.94 Ace Calibrations; 1236.58 Advanced Comm Tech; 1284.03 Advanced Geotechnical Solutions; 2480 AELE Law Enf Legal Center; 498.75 Agility Recovery Solutions; 7716.14 Airstar America; 395 Alcohol & Drug Testing; 1000 Alley, Linda; 966.86 ALSCO; 570.76 Alvarado, Adam; 2310.40 Arrow Electric; 1388.96 Atlas Office Products; 279.45 Atlas Premier Service; 1154.38 B&B Leasing; 7645 BA Trucking; 505.78 Barco Municipal Products; 9.64 Becker Clinton; 42.48 Bison Pump; 12604.19 BHE; 9680 Blackburn Cattle; 65.40 Blain, Carla; 991.85 Bloedorn Lumber-Douglas; 1098516.64 BCBS of WY; 632.20 Bob Ruwart Motors; 350 The Body Shop; 2083.33 Boys & Girls Club Douglas; 777.62 Brake Supply Co; 2169.13 Canine Aggression Consulting; 465.50 Casper Star Tribune; 561.17 Casper Winnelson; 55 Cathcart Fire & Safety; 2083.25 CDW Govt; 124.95 Center for Education; 6912.13 CenturyLink; 100 ChemaTox Lab; 840.27 Chief Supply Corp; 416.65 Children's Advocacy; 2028.44 City of Douglas; 159.90 City Shoe; 1457.37 CMI-TECO; 67.60 Coca Cola; 136.25 Colling, Mike; 651.30 Comm Technologies; 3987 Comtronix Communication; 30000 CC Aging Services; 33042.50 CC Airport; 26500 CC Firewise; 336234.75 CC Library; 2500 Converse Hope Center; 1575 Covenant Ins; 30.62 Cowardin, Darcey; 92.55 Cowboy Chemical;

86.25 Cytocheck Lab; 921.22 Dearborn Natl Life Ins; 569.59 Decker Auto Glass; 1800 Dilts, Jerry; 1497 Douglas Budget; 18.56 Douglas Business Center; 350 Douglas Day Spa; 680.94 Douglas Hardware Hank; 140 DTC; 3603.60 Duncan-Malone, Heather; 25 Eastern WY College; 525 Emery Septic; 8333.33 The Enterprise; 400 ESRI; 120 The Eye Institute of WY; 303.50 Farmer Bros; 1254.36 Fastenal Co; 4349 Fat Boys Tire; 85.50 Flexshare Benefits; 6953.80 Forterra Concrete; 22.04 Fowler, Leslie; 1199.60 Gall; 3114 Glaxosmithkline Financial; 3333.32 Glenrock Chamber; 1350 Glenrock Health Center; 156.60 Global Protection; 2583.33 Gorman Funeral; 478.76 Grainger; 190.75 Grant, Richard; 172.80 Grant, Richard C JR; 39.37 H&H Electric; 292.50 Hansuld, Tia; 435 Hardy, Lucas; 337.50 Harvey Economics; 27.25 Hiser, Kim; 31653.84 Homax Oil Sales; 434 HUB Int'l Mtn States; 29 Hubbard, Kyra; 70.73 Hughes Network Systems; 1381.75 Hutchinson, Hal; 324.80 Huxtable, Dixie; 109.32 Inland Truck Parts; 200 Inner Strength Massage; 35.50 Institutional Eye Care; 50 The Insurance Corner; 679.75 Interstate Batteries; 133.26 Jack's Truck; 2350 James A Wilkerson IV MD PC; 1541.17 Jerry's Welding; 387.63 Kimball Midwest; 1167.67 LPHS; 426 Laramie Range Water Treatment; 28.34 Larramendy, Nick; 78.48 Lehner, Tony; 600 Martin, Tiffany; 63.10 Mason, Heidi; 2777.61 The Master's Touch; 561.48 McKesson Medical-Surgical; 3246.31 Medicine Bow Technologies; 151186.45 MHCC; 28.01 Menards; 28.15 Merback Award; 1927.82 Merck Sharp; 25 Mittleider, Samuel ; 206.85 Motor Power Casper; 228.70 MSL; 165 NADA; 1045.95 NAPA; 28.52 NAPA - Glenrock; 585 Natrona County SO; 408.37 Newman Traffic Signs; 257.25 Norco; 200 North Bill Disposal; 4410.08 Northwest Community Action Programs ; 65.85 O'Reilly; 70 OffenderWatch; 35 Office Ally; 1670.02 Office Depot; 3068.44 OK Wrecking; 16500 Olsen DeWayne; 20.80 One Stop; 1980 Palen Law Offices; 1650 Peaceful Minds Wellness Center; 747 Peak Fitness; 121701.33 Pictometry Intl; 1494.56 Plainsman Printing; 26952 Price Pumping; 350 Pure Raine; 306 R&R Rest Stops Casper; 586.12 R&S Northeast; 1071 Radar Shop; 62.79 Renegade Off-Road; 78.04 Respond First Aid Systems WY; 14491.73 RMP; 163.75 Rocky Mountain Wash; 961.45 Ron's Supply; 47.35 Safeway Pharmacy; 3240 Sampson Const; 200 Sandy's Sewing; 30 Secretary of State; 813.90 Shatto's; 5 Shopko; 29 Shuler Kristy; 2916.66 SFL; 322.44 Source Office; 1175 Specialized Pathology Consultants; 27.13 State of WY; 103.32 Stericycle; 360.25 Strata; 425 Tom Martinez Fine Art; 187.12 Top Office Products; 983.55 Town of Glenrock; 25 TransUnion Risk; 813.63 TW Enterprises; 100 Twisted K Trucking; 5774.45 Tyler Tech; 3372 USPO; 326.19 Uline; 69.60 Ullery, Jennifer; 3764 UW; 607.90 Veritiv Operating; 5863.53 Verizon; 12764.95 Visa; 5.16 Visionary; 164.03 Vyve; 3862.50 Weidenhamer, Leslie; 320 Western Radiator; 1663.70 Winter Equipment Co; 17006 WBI; 416.67 WC&FD; 1802.03 WYDOT; 3269.53 WY Machinery; 256 WY Public Health Lab; 1613.02 WY Rigging; 215.90 Xerox; 1775.53 Xerox Financial; 3333.33 YDS; 11275 Z Lazy Y Trucking, monthly reports: Jan: Clerk, 53067.42; Clerk of DC 4722.25; Assessor, 116; Dec: Health 19466.14, Assessor 89; Sheriff, 2097.56; other monthly reports: FSA, Jail, CCTPB, Airport; tax refunds: 2018-153 RKI Exploration 8425.69; Void warrants: 53013 ChemaTox 100.00, 54099 HUB Intl 434.00, Mr. Willox seconded, Commissioners abstained from voting on warrants issued to them, motion carried.

Mr. Willox moved to approve the Governmental Certificate with Converse County Bank for credit cards and their limits and the Commercial Loan Application for the same, Mr. Lehner seconded, motion carried.

Mr. Colling moved to approve Amendment One (changes the funding source only) to the Contract Among Wyoming Department of Health, Public Health Division, Converse County Health Officer and Converse County, Mr. Grant seconded, motion carried.

Mr. Willox moved to approve the MOU between Platte County and Converse County for Law Enforcement Extraterritorial Assistance, ending January 2023, Mr. Lehner seconded, motion carried.

Mr. Lehner moved to approve the VoiceProducts Service Contract with the Converse County Sheriff's Office, Detention Center DRE Room, \$1102/year, ending February 2021, Mr. Colling seconded, motion carried.

Mr. Lehner moved to approve the VoiceProducts Service Contract with the Converse County Sheriff's Office, Interview Room, \$1651/year (County's portion only), ending February 2021, Mr. Willox seconded, motion carried.

Mr. Colling moved to approve Amendment One to the Contract between the Wyoming Dept of Health, Public Health Division and Converse County for Maternal and Child Health, Public Health Emergency Preparedness and Public Health Nursing, increasing the contract by \$20,000.00, revised total \$269,362.00, ending June 30, 2020, Mr. Lehner seconded, motion carried.

Mr. Colling moved to approve Amendment One to the Court Security Improvement Grant Agreement between the Wyoming Supreme Court and Converse County Commissioners, \$12,570.30 from the Wyoming Supreme Court and \$1,396.70 from Converse County, ending May 1, 2020, Mr. Grant seconded, motion carried.

Mr. Willox moved to appoint Mr. Jason Wilkinson, R&B Superintendent, to the Douglas Urban Systems Advisory Committee to an unexpired term ending February 2020, Mr. Grant seconded, motion carried.

The regular meeting recessed at 4:44 p.m. on February 5, 2019, and reconvened at 8:15 a.m. on February 6, 2019.

Mrs. Carrie Callihan, *The Douglas Budget*, discussed the *Progress Edition* and possible topics. The County will purchase a ½ page, colored ad.

Lt. Adam Alvarado, Detention Center, discussed the day-to-day operations for the Detention Center relative to staffing levels. Lt. Alvarado requested 6 additional positions.

Sheriff Becker addressed the purchase of a Hagglund vehicle (all terrain) for Search and Rescue. The SO was given permission to purchase.

Mr. Terry Manning and Mr. Jon Nicolaysen, Glenrock Energy, discussed a potential Carbon Capture and Sequestration project at the Dave Johnston Power Plant.

The regular meeting recessed at 12:25 p.m. and reconvened at 1:30 p.m.

The regular meeting recessed into a public hearing at 1:30 p.m. for the proposed 20 Mile Creek Compressor Station Subdivision, a one (1) lot subdivision located in a portion of the SE¼NW¼ and the SW¼NE¼ of Sec. 13, T34N, R68W of the 6<sup>th</sup> P.M., Converse County.

Mrs. Holly Richardson, Special Projectors Director, discussed the proposed subdivision.

No public was present.

The regular meeting reconvened at 1:36 p.m.

Mr. Willox moved to approve the 20 Mile Creek Compressor Station Subdivision as submitted, Mr. Lehner seconded, motion carried.

The regular meeting recessed into a public hearing at 1:45 p.m. for the following proposed subdivision, PRB Minor Subdivision, a three (3) lot subdivision located in a portion of the E $\frac{1}{2}$ SE $\frac{1}{4}$ SE $\frac{1}{4}$  of Sec. 32, T33N, R71W and a portion of Lot 6 of Section 6, T32N, R71W of the 6<sup>th</sup> P.M., Converse County.

Mrs. Holly Richardson, Special Projects Director, discussed the proposed subdivision.

The subdivider was present. There were no comments from the public.

The regular meeting reconvened at 1:52 p.m.

Mr. Colling moved to approve the PRB Minor Subdivision as submitted, Mr. Grant seconded, motion carried.

Mr. Hayden Truscott, Meritage Midstream, updated the Commissioners on the Steamboat Springs Gas Processing Plant. The plant is expected to be operational in late May or early June. Mr. Truscott also discussed concerns with traffic on Cherokee Trail and the company's continued efforts to educate workers on being considerate when traveling on the road.

The Commission interviewed candidates for the Converse County Library Board.

Mr. Lehner moved to appoint Mrs. Kara Koss to the Converse County Library Board of Directors to a term ending June 2019, Mr. Colling seconded, motion carried.

The Commissioners approved a salary adjustment per WSS 18-3-602(d) for a Sheriff's Office employee effective February 1, 2019.

The regular meeting adjourned at 3:30 p.m. on February 6, 2019.

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Robert Short, Chairman

ATTEST: \_\_\_\_\_

Lucile K. Taylor, County Clerk

Publish: February 13/14, 2019