

Converse County Joint Justice Center Joint Powers Board
Converse County Courthouse, Commissioners' Chambers
107 N. 5th Street, Douglas WY
February 1, 2018
Regular Meeting – 9:00 a.m.

Regular Meeting: The Converse County Joint Justice Center Joint Powers Board meeting was called to order at 9:00 a.m. by Chairman Rick Grant with following members present: Leroy Kingery, Rick Grant, Robert Short, Rene Kemper, Chuck Bayne, Mike Colling and Holly Richardson, Commission Assistant.

Ms. Kemper moved to approve the regular minutes of January 18, 2018, Mr. Colling seconded, motion carried.

Mr. Kingery moved to approve the January 2018 invoices for Joint Communication in the amount of \$10,889.01, \$5,444.50 County and \$5,444.51 City of Douglas, Mr. Short seconded, motion carried.

The next meeting of the Advisory Committee is scheduled for February 14th.

Ms. Terri Sherman reported that the promotion process for Joint Communications has been completed with two telecommunicators promoted to supervisor and two promoted to specialist. Scheduling for the telecommunicators was discussed. Training will occur between the telecommunicators of Glenrock and the Joint Justice to ensure integration of the two centers. Beta testing is being performed on the custom coding of the Justice program. Written policies and procedures will be forwarded to the Advisory Committee next week.

The policy for the Center's exercise equipment is being drafted.

An insurance proposal from Euclid Public Sector was received for the Joint Justice Center. With a \$5,000 deductible, the annual premium is \$39,572 and an optional \$790 for terrorism coverage for a total of \$40,362 per year. Mr. Colling moved to approve the insurance proposal to include the terrorism coverage, Mr. Bayne seconded, motion carried. It was noted that an increased deductible would not decrease the annual cost substantially enough to be economical.

Discussed was the necessity of a custodial contract for the various areas of the Joint Justice building. Each entity of the new facility was asked to evaluate their cleaning needs and forward their requirements to the Board. An advertisement will be run for two weeks once the needs of the facility have been determined.

The timing of the move to the new facility, which is dependent on a number of variables, was discussed. The development of an operational budget for the Joint Justice Center was also discussed.

Next Meeting: The next meeting has been scheduled for February 20, 2018 at 3:30 p.m. in the Commissioners' Chambers of the County Courthouse.

Adjourn: Mr. Kingery moved to adjourn the regular meeting at 10:06, Mr. Bayne seconded, motion carried.

Attest:

Holly S. Richardson, Commission Asst.

Richard C. Grant, Jr., Chairman