

Converse County Joint Justice Center Joint Powers Board
Converse County Courthouse, Commissioners' Chambers
107 N. 5th Street, Douglas WY
January 18, 2018
Regular Meeting – 9:00 a.m.

Regular Meeting: The Converse County Joint Justice Center Joint Powers Board meeting was called to order at 9:00 a.m. by Chairman Rick Grant with following members present: Rene Kemper, Robert Short, Rick Grant, Mike Colling, John Bartling, Chuck Bayne and Holly Richardson, Commission Assistant.

Mr. Bartling moved to approve the regular and executive minutes of January 5, 2018, Mr. Short seconded, motion carried.

Mr. Chad Holler of the Advisory Committee relayed that some operations issues as well as the promotion process for the Communications Center were discussed at their last meeting.

Mr. Grant reviewed Mrs. Sherman's progress report which detailed the promotional process for the Communications Center, an update on radio channels, the law enforcement workshop, the current status of dispatching for the ambulances services and Glenrock Fire Department, upcoming radio training, the current status of the telecommunicators, improvements in the CAD system, the progress made in writing policy and procedures as well as input on the County's health and wellness benefit as it applies to the telecommunicators.

Received was a quote from Wireless Advanced Communications to reprogram, align and tune radios for 12 agencies in the County utilizing 4 crews of 4 technicians on-site for 3 days for \$14,800. It has been determined that the main radio channel to be used will be non-encrypted although encrypted channels will be available.

There will be a block of telephone numbers with the prefix of 624 available for Joint Justice with some 358-prefix numbers available for Douglas and 436-prefix numbers available for Glenrock.

The policy for the Center's exercise equipment is being written and insurance quotes for the Joint Justice will be forwarded soon.

Discussed were two contracts with Advanced Communications Technology (ACT), one a 60 month PRI (primary rate interface) Service Order for a 23 channel PRI, 100 DID (direct inward dialing) numbers and long distance service for a total monthly fee of \$519.99 and the second, a 60 month contract (Business Order Form) for the fire alarm system and internet for a total monthly fee of \$651.00. Mr. Bayne moved to approve the two contracts with ACT, Mr. Colling seconded, motion carried.

Mr. Gary Schwarz and Mr. Justin Lane will be receiving quotes from Ptolemy, the company that designed the data system, for implementation of the equipment to be delivered soon. Mr. Schwarz and Mr. Lane will be trained in the maintenance of that equipment.

Sheriff Becker talked about the testing and training still needed at the new facility and the timing of the transfer of detainees.

Motorola has guaranteed all Motorola equipment will be moved, setup and established by March 1st at a total cost of \$303,000. Other arrangements for moving equipment such as fingerprint machines will need to be made by the current owner.

Next Meeting: The next meeting has been scheduled for February 1, 2018 at 9:00 a.m. in the Commissioners' Chambers of the County Courthouse.

Adjourn: The regular meeting adjourned at 9:46 a.m.

Attest:

Holly S. Richardson, Commission Asst.

Richard C. Grant, Jr., Chairman