

**Unapproved Minutes
Board of Commissioners of Converse County**

The regular meeting was called to order on April 6, 2004 at 9:01 a.m. Present were Vice-Chairman Sharon Lovitt, Commissioner Al Stoick, and County Clerk Lucile Taylor. Chairman Eathorne was excused due to a funeral.

Mr. Stoick moved to approve the minutes of March 16, 2004. Seconded by Mrs. Lovitt. Motion carried.

Mrs. Peggy Middleton presented a request to cut East Antelope Road (CR 52) for an extension of their water pipeline. The Converse County R&B Department will assist with the project.

Mrs. Lovitt moved to approve the agreements with CC Airport, CC Library, and CC Weed & Pest to participate in the Converse County Health Insurance Plan. Seconded by Mr. Stoick. Motion carried.

Mrs. Lovitt moved to approve the Law Enforcement Protection Agreement between Converse County Sheriff's Office and Rolling Hills for FY 05 as presented. Seconded by Mr. Stoick. Motion carried.

The regular meeting recessed into a Public Hearing at 11:30 a.m. for the renewal of Liquor Licenses/permits and transfers as advertised. After a call to the audience, Mrs. Lovitt read a memo from CC Sheriff Bey stating law enforcement had no concerns with any renewals/transfers.

The regular meeting reconvened at 11:34 a.m. Mr. Stoick moved to approve the liquor license renewals and transfers as advertised. Seconded by Mrs. Lovitt. Motion carried.

Mrs. Lovitt moved to the following business transactions: accounts payable 694765.26. 294.87 NEW YORK LIFE INS; 299.75 FARMER BROS 174 PITNEY BOWES; 12065 ARROW ELECTRIC; 433 GLENROCK FIRE DEPT; 40.13 BLOEDORN LUMBER-DOUGLAS; 6007.26 DOUGLAS FIRE DEPT; 62.98 SHARON KILMER; 1437.65 DOUGLAS BUDGET; 12.80 JEFFERS ELECTRIC; 9177.89 KNE; 10320.33 LINK OIL; 332.82 KONE INC; 6854.83 QWEST; 167.94 PAMIDA; 399.69 PLAINSMAN PRINTING; 351.22 RUSSELL LUMBER; 154.65 SAFEWAY; 15419.87 DOUGLAS SENIOR CITIZENS; 327.39 SHATTO'S FRONTIER DRUG; 5797.27 DEPT OF EMPLOYMENT; 673.11 CITY OF DOUGLAS; 315334.28 TOWN OF GLENROCK; 2495.05 WY MACHINERY; 1000 USPO; 700 WEFCU; 90.29 MIDWEST MEDICAL SUPPLY; 1812.16 XEROX; 452.18 COLONIAL LIFE; 8.39 HOME BAKERY; 321.70 RONALD V BOESPFLUG; 5416.66 GOLDEN AIRES; 958.43 GUBBELS FORD; 116.10 EASTGATE SERVICE; 1666.67 YDS; 1427.22 TWO WAY RADIO SERVICE; 2308.82 HOMAX; 688.48 GENE'S PLUMBING; 394.28 GLENROCK INDEPENDENT; 1712.17 CONVERSE FUNERAL CHAPEL; 598.48 GLENROCK AUTO PARTS; 1690 WAYNE PARIS; 625 DOUGLAS AREA CHAMBER; 175 JANEEN L MORVEE; 525 EWMHC; 210 OFFICE OF THE ATTORNEY GENERAL; 30 CONVERSE COUNTY HEALTH DEPT; 2180.27 WEAR PARTS; 6775.61 H RICK HOLLON; 898.15 JOHNSON CONTROLS; 45.35 ZEE SERVICE CO; 17.94 VALLEY MOTOR SUPPLY; 373.80 TRI-COUNTY FIRE &

SAFETY; 20180 RUSSELL CONST; 380.61 CMI-TECO; 42 WY TREASURERS' ASSN; 101.40 CASPER STAR TRIBUNE; 1023.96 WYDOT; 640 WLEA; 930.48 WHEATLAND FIRE EQUIPMENT; 112 D & C FEEDS; 784.56 ALSCO; 4875.06 HARTFORD LIFE; 333.75 SHARON LOVITT; 402.43 BOB BARKER CO; 111.21 DRIVE TRAIN INDUSTRIES; 50 NADA APPRAISAL GUIDE; 226.41 GASES PLUS; 9264.58 GLENROCK AMBULANCE; 51143.81 CC BANK; 35.14 REDIG WELDING SERVICE; 413.74 JERRY'S WELDING-STEEL FAB; 522.70 ANDERSON HIGHWAY SIGNS; 396.90 V-1 OIL; 58.83 Glenrock Super Foods; 403.20 VINNI'S BODY SHOP; 1868.33 CSA; 45 CIVIL AIR PATROL MAGAZINE; 15.95 SUCCESSFUL FARMING; 39.50 SLICKS SPORTING GOODS; 1222.54 ACE HARDWARE; 30 SECRETARY OF STATE; 343.72 DOUGLAS BUSINESS CENTER; 23.16 LARIAT INTL TRUCKS; .89 GLENROCK ACE HARDWARE; 200 BRENDA TROTTIER; 452.20 GLENROCK COMPONENTS; 251.68 JEANNE SLOUGH; 3033.20 VISA; 20718.12 STATE OF WY; 1666.67 DOUGLAS COMMUNITY CLUB; 75 WARNOCK LOCKSMITH; 1644.91 POWER SERVICE INC; 557.20 MCKEE MEDICAL CENTER; 809.45 CONSECO HEALTH INS; 1466.48 ATLAS OFFICE PRODUCTS; 150 DAVID J KREYCIK; 10 CULLIGAN SOFT WATER; 131.95 DIESEL SERVICE & REPAIR; 665.19 WY STATIONERY; 39.98 SHAD'S K M ELECTRONICS; 31.58 HOSE & RUBBER SUPPLY; 3945.97 PP&L; 538.97 GALL'S; 515.36 CAREY CORP; 97.46 DELUXE BUSINESS FORMS; 297 CONVERSE CO WEED & PEST; 245.18 GRAINGER; 668.94 DECKER AUTO GLASS; 96.75 BETH LUNDBERG; 64 BRYAN AUTO UPHOLSTERY; 817.89 COMTRONIX COMMUNICATION; 262.24 ALBERT F STOICK; 56.90 SHORTLINE RETAIL; 194.44 CHRISTIE A SINGLE; 203.24 HILYARD SUPPLY; 34.88 SCOTT MCWILLIAMS; 525 NAT'L COLLEGE OF DISTRICT ATTORNEYS; 6100 L N CURTIS & SONS; 4525 FARLEY'S IMPORTS CAR CARE; 76.16 TRI-STATE EQUIPMENT; 263.45 VERIZON WIRELESS; 50 WY FIRE CHIEFS ASSN; 606.25 GLAXOSMITHKLINE FINANCIAL; 777.30 CELLULAR ONE; 3548 CURLY'S LEISURE SPORTS; 19.75 ATLAS REPRODUCTION; 155.60 NORTH PARK TRANSPORTATION; 100 THE INSURANCE CORNER; 98 MORBIDITY & MORTALITY; 1297.19 STRATEGIC SUPPLY; 179.40 PRE-PAID LEGAL SERVICES; 153 WEST GROUP; 64.05 CC EXTENSION OFFICE; 1790.60 ORCHARD TRUST; 76 DOUGLAS GROCERY; 207.05 DIXIE HUXTABLE; 270 LINDA PATTERSON; 5 RACEWAY LUBE & WASH; 2297.83 OFFICE DEPOT; 346.99 FRANK EATHORNE; 120 VISIONARY COMMUNICATIONS; 18.75 NANCY L WILLIAMS; 59964.85 BC/BS OF WY; 364 DOUGLAS HOME CARE; 157.95 FINGER PAINT SIGNS; 624.50 TOTAL SERVICES; 142.68 SARAH CARY; 2140.15 DELL MARKETING; 1666.67 CANDO; 1239.94 QUALITY PETROLEUM; 263 WY CHILD SUPPORT ENF; 770 GARY DICKAU; 837 CELTIC LIFE INS; 217.13 STEVENS, EDWARDS & HALLOCK PC; 125.81 NEWMAN TRAFFIC SIGNS; 20.62 HORSESHOE THREADS; 154.14 PAUL W MUSSELMAN; 50 MODERN ELECTRIC; 903.32 WCS TELECOM; 130 RLR OCCUPATIONAL TESTING; 69 HOLLY S RICHARDSON; 101 PAGE PLUS; 79.92 JACK'S TRUCK & EQUIPMENT; 500 AC TREE SERVICE; 11906.56 WY RETIREMENT SYSTEM; 2600 LESLIE WEIDENHAMER; 69.65 GREATAMERICA LEASING; 497.50 WIDC; 505.32 LINTON'S BIG R; 240 DORIS M SPARKS; 120 CHERYL L EWING; 1361.07 ACS

OF WY; 50.25 PHYSICIAN SALES & SERVICE; 287.39 LAB SAFETY SUPPLY; 330.03 REIS ENVIRONMENTAL; 90 S COHN & SON; 880 NIOBRARA COUNTY DETENTION FACILITY; 18473.03 TSP TWO INC; 100 CAMPBELL CO CARE BOARD; 1132.78 SIMPLER LIFE EMERGENCY PROVISIONS; 271.45 PRO-AUT TRAINING; 758.28 Scot Meike; 62.15 Nat'l 4-H Council/Supply; 50 BUREAU OF HOMELAND SECURITY; 515.33 GILLETTE CAMPUS OF SHERIDAN COLLEGE; 12 TERESA SPIKER; 36.66 SCOTT HOWE; 117.45 Pete's Plumbing; 690 JSL COMMUNICATIONS; 407.69 Emblem Enterprises; 1192 Stefan Maciech; monthly reports Douglas Amb Mar 37000 & Glenrock Amb 15456.76; Health Feb 4495; Circuit Court Feb 15578; Clerk of Dist Court 2538.82; Sheriff Feb 1432.31; Clerk Mar 17036.38; Assessor Mar 114.50; others Library, Airport, Douglas FD Feb & Mar, GCERA; tax refunds and cancellation: 2004-103 Jetta Operating 832.14; #797 Swensen, Leigh 181.74; permit application of Qwest to bury 465 feet of service wire (at a minimum depth of 30") along Chalk Buttes Road, S18, T32N, R71W. Seconded by Mr. Stoick. Motion carried.

The regular meeting recessed at 11:48 a.m. and reconvened at 12:59 p.m.

Mr. Wendell Manning, Ayres Natural Bridge Park, requested a replacement truck for the park. The Commissioners stated he could have the 2000 Dodge that is currently in the car pool.

Effective April 1, 2004, all approach/access permits connecting to County roads will be reviewed by the Board of County Commissioners after processing by the Assessor's Office and Road and Bridge Department. All approved permits will be recorded in the minutes.

The Converse County High School Rodeo Club presented a request for funding. The Commission discussed the possibility of letting the club have any profits from haying operations on the old airport property.

The regular meeting recessed at 4:00 p.m. and reconvened at 9:00 a.m. on April 7, 2004 with the Department Heads' review.

County Surveyor John Lambert stated that DEQ has not taken care of the sewage issue with a residence on East Antelope Road. The Commission suggested taking the problem, as it appears to be a health issue, to the County Board of Health.

Vice Chairman Lovitt asked Special Projects Director Paul Musselman to become the County's Grant Manager. In particular, the County would like Mr. Musselman to work on the Homeland Security Grants and other grant requests as they become available.

County Surveyor John Lambert discussed the West Plains Development Subdivision (in the Brownfield Addition) as it pertains to access from a County Road to the development within the City Limits and for the extension of utilities utilizing the County's right-of-way.

The County Departments met to discuss the proposed "Mission Statement and Code of Ethics" for Converse County. Vice-Chairman Lovitt will contact the County's auditors to see what is necessary to meet audit requirements.

Mrs. Lovitt moved to sign Modification #3 to the Cooperative Law Enforcement Agreement #03-LE-11020300-013 between Converse County

Sheriff's Office and the Medicine Bow/Routt National Forests and Thunder Basin National Grassland in the amount of \$2500 ending September 30, 2004. Seconded by Mr. Stoick. Motion carried.

Mrs. Lovitt moved to acknowledge the receipt and assignment of the FY 2004 Citizen Corps Program grant (CCP) \$8345.17 and FY 2004 State Homeland Security Program grant (SHSP) \$369235.57 from the Department of Homeland Security as presented. The sub-recipient will be the Converse County Emergency Management Agency. Seconded by Mr. Stoick. Motion carried.

Mrs. Lovitt moved to accept the \$29695.58 Homeland Security Grant award for the Converse County Sheriff's Office for March 31, 2004 to December 31, 2005. Seconded by Mr. Stoick. Motion carried.

The regular meeting adjourned at 2:54 p.m. /s/ Sharon Kay Lovitt, Vice-Chair. Attest: Lucile K. Taylor, County Clerk
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