

The Converse County Junior Fair Board Constitution and By-Laws

Article I – Name

Section 1.

The name of the organization shall be the Converse County Junior Fair Board and shall hereafter be known as the Junior Fair Board.

Article II – Purpose

Section 1.

The purpose of the Junior Fair Board shall be to encourage youth work in the county through year round activities and to promote participation at the Converse County Fair.

Article III – Membership and Organization

Section 1.

The board members shall be selected by submitting a completed Junior Fair Board Application form. Each applicant must be a member of a Converse County Junior Fair organization. Acceptance and membership to the board is an agreement to complete the rules and responsibilities of the Junior Fair Board.

Section 2.

At the time of selection and during the full term of office each Junior Fair Board member must be actively enrolled in one (1) or more: FFA, FCCLA, 4-H, Boy Scouts, Girl Scouts, or Camp Fire USA.

Section 3.

The member must be 13 years of age but not older than 19 years of age at the time of selection.

Section 4.

Members shall serve a twenty-four (24) month term beginning April 1. The board will consist of no more than seven (7) members and the number of new members selected each year will be enough to maintain the board. Approved Second-Term applicants will fill all vacancies first. Applicants not selected will be rated as Alternates and may be asked to fill a vacated position as the need may arise.

Section 5.

A Second Term member may reapply once they have completed a twenty-four (24) month term successfully. The Second Term member will serve (if selected) a twenty-four (24) month term beginning April 1. Applications must be picked up and submitted to the Jr. Fair Office by May 15. A three (3) person committee will evaluate Second-Term applications. This committee shall be appointed by the Fair Coordinator and shall include at least one person no association with the county fair.

Section 6.

A formal application for membership from each applicant must be submitted to the Converse County Extension Office by May 15, with a possibility of interviews being held prior to the beginning of the term. A committee of the Junior Fair Coordinator, two (2) Junior Fair Board members, and one (1) Extension member, will meet and either approve or disapprove the applicants. The formal application shall be signed by the applicant and a parent or guardian.

Section 7.

The Junior Fair Coordinator and the Junior Fair Board Selection Committee are to appoint applicants to be recommended to the Junior Fair Board for approval and vacancies to be filled. The appointment shall be for the unexpired term and shall serve till the next annual selection.

Section 8.

All members should attend all meetings. Any member missing two (2) meetings unexcused by the Junior Fair Coordinator, in succession, shall have their name placed before the Junior Fair Board for a decision of removal from the board.

Section 9.

Meetings shall be governed by Roberts' Rules of Order.

Article IV – Officers**Section 1.**

Officers of the Junior Fair Board shall consist of President, Vice President, Secretary, Treasurer, and Reporter. Any person nominated shall have served on the Junior Fair Board at least one (1) year after the first year of inception, except those nominated to fill the position of assistant secretary. Officers shall be selected by Secret Ballot with the nominee dismissed from the voting. Only persons in attendance at the meeting may be elected to an office. The meeting for re-organization shall be held after the closing of the annual fair at the November meeting.

Article V – General Rules**Section 1.**

Representatives of the Junior Fair Board may attend the Wyoming Association of Fairs as delegates from the Converse County Junior Fair Board.

Section 2.

Management of the Junior Fair shall be the responsibility of the Junior Fair Coordinator, the Junior Fair Board, subject to the approval of the Converse County Extension Office.

Converse County Jr. Fair Board 4-H Application

Applications are due in the Converse County Extension Office by
4:30pm on Monday, May 15, 2006.

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- To apply you must be 13-19 years old by January 1, 2006. (Older youth with demonstrated leadership ability and experience will be considered first.)
- Representatives will serve a two-year term (with a one-year review for continuance to the second year by peer and Jr. Fair Board Advisors.)
- Applications will be reviewed and a portion of applicants (or all, dependant on numbers of applicants) will be notified of interview by date **to be announced**.
- Interviews are set for **date to be announced** at the Converse County Extension Office.

At this time we have seven two-year terms available through 4-H and two-two year terms for FFA for the 2006 year. Additional positions will be made available, should other organizations become involved in the Converse County Fair. The Converse County Jr. Fair Board is designed for youth who have proven leadership abilities and are willing to take on the responsibilities listed below.

Major Responsibilities Include:

- Serve as Jr. Superintendents and assist Jr. Fair Division Superintendents.
- Serve as promotion committee for the Converse County Fair.
- Assist with the Converse County 4-H/FFA Market Sale.
- Assist in determining the Jr. Fair Activity Schedule and in planning and conducting Jr. Fair activities, shows and events.
- Assist in getting the Jr. Fair facilities ready for shows and events.
- Assist judges and ring officials with show ring chores during the fair.
- Attend all regular and special meetings of the Jr. Fair Board and department committees. If unable to attend, personally notify the Extension Office. The Constitution is strict regarding attendance!!
- Maintain active and model membership in the organization you are representing on the Board for your full term.